



## **MAY 18, 2022 - CHAMBER BOARD MEETING MINUTES**

**NAMES OF ATTENDEES:** Regina Reyes, Michelle Adams, Vance Long, Lucas Cioffi, Connie Gallo, Stacy Ciaravella, Dina Fleischman, Nicholas Campbell, Fabienne Beard-Wright, Elissa Hecker, Janet Kovacs

### **12:23pm Call to order**

Welcome

Michelle Adams, President

### **12:25pm 2022 Staff Roles**

Existing Chamber staff roles have been modified to best support operational activities.

The new Executive Director is Regina Reyes. The new Event Manager is Leslye Oquendo-Thomas. The Outreach Manager position is transitioning to the Membership Coordinator position and will also be responsible for membership administration duties.

### **12:35pm 2022 Board**

The Tourism & Commerce Chair is Lucas Cioffi.

Minority-owned Businesses and Fundraising Committee Chairs are open

### **12:44pm Vote to allow Committee Chairs voting rights for vote to approve Vice President appointment at this Board Meeting only.**

Voting attendees: Michelle Adams, Connie Gallo, Stacy Ciaravella, Dina Fleischman, Janet Kovacs, Nicholas Campbell

- Nicholas Campbell motioned to approve
- Dina Fleishcman seconded
- 5 yay, 0 nay, 0 abstain
- Majority ruled, Committee Chairs allowed to vote to approve Vice President appointment only at this Board meeting in order to reach quorum.

### **12:45pm Vote to approve Vice President appointment**

Voting attendees: Michelle Adams, Lucas Cioffi, Connie Gallo, Stacy Ciaravella, Dina Fleischman, Fabienne Bear-Wright, Elissa Hecker, Janet Kovacs, Nicholas Campbell

- Stacy Ciaravella motioned to approve
- Connie Gallo seconded
- 8 yay, 0 nay, 0 abstain
- Majority ruled, Vance Long appointed as Vice President

**12:55pm Meeting schedule change**

General Chamber meetings will move to quarterly cadence effective immediately: Jan, May or June, Sept, Nov annually. We hope the less frequent meetings will encourage attendance and discussion at monthly village chats. Less meeting planning will help our staff to focus on other events and membership benefits.

**1:00pm Membership Benefit update**

Study of membership benefits offered including internal owners and stakeholders, detailed plans, status of execution.

Discussion of opportunities to further drive engagement in Social Media, Member-led Workshop/Events, Minority-owned Business, Village-Specific Chats and Village Rep relationships with local gov't.

**1:40pm Slack Platform training**

The Chamber staff and Executive Board have implemented Slack as their primary communication platform. Goal is to roll out to remaining Board members.

**1:45pm 2022 Budget Update**

2021 Taxes have been filed

2022 plan for Grants will not materialize, requiring further Fundraising efforts such as Membership Drive and Annual Fund Campaign throughout the community.

YTD surplus reported as of 4/30/22 will be depleted quickly

**2:00pm 2023 Board Appointments**

Schedule of new board appointments will be accelerated in order to select 2023 board by September 2022.

**2:05pm Next Board Meeting**

September 21, 2022 12noon-2:00pm, required in-person attendance

Agenda items include a workshop to evaluate 2023 benefits and transition information over to new 2023 board members.

**Meeting adjourned at 2:10pm**

**Link to the corresponding PDFs in the document:**

<https://www.dropbox.com/scl/fo/5bsb9o42jxxtlvc0ww0ru/h?dl=0&rlkey=jtuiz4ytcxof4ix6vwcovehcc>